

# Cardinia Arts Grants 26-27

## Form Preview

### APPLY FOR FUNDING

\* indicates a required field

#### Before You Begin

**you can book a time to meet with Bronwyn either online or in person here [Book time with Bronwyn Ward](#) to discuss your proposal prior to completing your application.**

**Have you spoken to Bronwyn Ward, Cultural Development and Grants Officer prior to completing your application?**

Yes  
 No

**If no, you can book a time to meet with Bronwyn either online or in person here [Book time with Bronwyn Ward](#) to discuss your proposal prior to completing your application.**

#### Application Details

**I am applying \***

- As an individual
- On behalf of a community group or collective
- Other:

**Do you identify as Aboriginal or Torres Strait Islander? \***

- Yes
- No
- Prefer not to say

**Do you identify as LGBTQIA+ \***

- Yes
- No
- Prefer not to say

**Do you identify as living with a disability?**

- Yes
- No
- Prefer not to say

**Name \***

First Name

Last Name

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### Artist name (if applicable)

### Primary address \*

Address

Suburb State Postcode

### Email address \*

### Phone number \*

### Website or social media handles

### What is your connection to Cardinia Shire? \*

You must have a demonstrated connection to Cardinia Shire such as resident, work, study, family, community group, creative organisation, etc.

### Applicant resume \*

Attach a file:

Relevant arts and creative industries experience only

## PROJECT DETAILS

\* indicates a required field

### Describe your project

Applications will be judged against the following criteria:

- Artistic merit (innovation, individuality, track record and/or proven ability);
- Proposed project (outcome, approach, plan);
- Relevance to community (ability to connect with locals and/or promote interest in the arts); and
- Feasibility (budget, timeline, risk, scale).

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**Project title \***

**Give a 50 word summary of your project. Please be specific with what you intend to do and who it will be for. \***

Word count:

Must be no more than 50 words.

**Please outline your project and how it will meet the funding criteria in more detail. \***

Word count:

Must be no more than 500 words.

reference the criteria above in your response

**How is your project relevant to local communities in Cardinia Shire? \***

Word count:

Must be no more than 300 words.

Who is your target audience and how do you plan to connect with them, either before, during or as a result of the project?

**Why is your project important to your own arts practice and/or the creative industries in Cardinia Shire? \***

Word count:

Must be no more than 150 words.

**Will your project involve children in any way? \***

- Yes  
 No

**Will your project involve First Nations community? \***

- Yes  
 No

Cardinia Shire Council has a Child Safe Policy and is committed to creating a safe and child-friendly environment where children are valued and protected from harm, abuse and neglect.

For more information please visit - [Child Safe Policy | Cardinia Shire Council](#)

**Please tell us how children will be involved in your project.**

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Word count:

Must be no more than 100 words.

### **Please tell us how you plan to involve our First Nations community**

Word count:

Must be no more than 100 words.

Tell us in detail about the partnership or links.

### **Please provide evidence of support**

Attach a file:

## PROJECT PLANNING

\* indicates a required field

### Timeline

Your project must be completed by December 2027 unless otherwise agreed with a member of Cardinia's Arts team.

#### **What is the expected duration of your project?**

**Start date \***

**End date \***

#### **Outline any relevant details about the expected timeline if required.**

### Location

Applicants may wish to utilise one of Cardinia Shire's creative venues. This will be agreed on an individual basis and fees may apply.

#### **I would like to deliver my project at**

Cardinia Cultural Centre (Waterfront and/or Lakeview Spaces)

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- Cardinia Cultural Centre (Studio Space)
- Cardinia Cultural Centre (Capsule Art Space)
- Hills Hub Art Space
- Other:

**Outline any relevant details about the location if required.**

## PROJECT BUDGET

\* indicates a required field

### Budget

Please provide a breakdown on how you would spend the grant of up to \$5,000.

Hints:

- In the 'Income' columns, include the grant amount you are applying for as well as any other earnings you anticipate
- In the 'Expenditure' columns, share the costs associated with your project
- Please note: grant projects are not designed for profit, so your baseline should equal zero dollars in the 'Budget totals' section (Income minus Expenditure = \$0)
- Note: we want to ensure participating artists are being paid appropriately. For more guidance visit the links below for guidance.
- In kind support will be listed in following section.

Income	\$	Expenditure	\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$

### Budget totals

**Total Income Amount**

\$

This number/amount is calculated.

**Total Expenditure Amount**

\$

This number/amount is calculated.

**Income - Expenditure**

\$

This number/amount is calculated.  
This should = \$0.

**Total Amount Requested**

Must be a dollar amount.  
What is the total financial support you are requesting in this application?

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### In kind support

In-kind support or any non-monetary contributions that support the project. Examples of in-kind support include equipment, supplies, or volunteer time or services.

Volunteer labour time can be calculated using The Centre for Volunteering Calculator link below. It is recommended to use the *all ages* category.

[Cost of Volunteering Calculator - The Centre for Volunteering](#)

Income	\$

### Insurance

If your application is successful you are required to have Public Liability Insurance with a minimum of \$20 million.

**Do you have Public Liability Insurance? \***

If not, this may be added to the budget.

## SUPPORT MATERIAL AND DECLARATION

\* indicates a required field

### Support Documentation

**Please attach any letters of support**

Attach a file:

For example: letters of support from community beneficiaries of your project, arts groups, industry professionals, etc.

**Please upload any additional support material**

Attach a file:

For example: images, relevant research, financial quotes, examples of previous work, etc.

Declaration:

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I certify to the best of my knowledge that the information provided is true and correct and I give permission to Cardinia Shire to contact any person(s) or organisations regarding this application.

**I agree with the above statement of certification: \***

Yes  No

**Applicant details: \***

First Name

Last Name

**Date of Certification: \***

Must be a date.