

Essential Equipment Proposal Form 27-28

Form Preview

Applicant details

* indicates a required field

Personal information collected by Council is used for municipal purposes as specified in the Local Government Act 2020. The personal information will be held securely and used solely by Council for these purposes and/or directly related purposes. Council may disclose this information to other organisations if required or permitted by legislation. The applicant understands that the personal information provided is for the above purpose and that he or she may apply to Council for access to and/or amendment of the information. Requests for access and/or correction should be made to Council's Privacy Officer.

Grant Policy and Guidelines

Have you read and agree to the CCWG Policy and Guidelines? *

- ☐ Yes
- ☐ No

Click here to view the [2027-2028 Community Capital Works Grants Guidelines](#)

Organisation Details

Organisation *

Organisation Name

Organisation ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

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Organisation Primary Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Organisation Primary Phone Number *

Must be an Australian phone number.

Organisation Primary Email *

Must be an email address.

Incorporation Number

Usually begins with an 'A'

Applicant Details

Applicant *

Title First Name Last Name

Applicant Position *

e.g Secretary/ Manager / General Committee

Applicant Primary Phone Number *

Must be an Australian phone number.

Applicant Primary Email *

Must be an email address.

Community Facility

Community Facility Name *

Reserve/Hall/Facility

Existing projects and agreements

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Outstanding or incomplete projects

Groups with incomplete or outstanding projects funded by Cardinia Shire Council may not be eligible.

This does not include projects that are being completed through the previous grants round and are expected to be completed on time. If you are unsure please contact the Connected Communities Grant Officer or your Council Liason.

Does your group have any outstanding or incomplete projects? *

- ☐ Yes
☐ No

Does your group have any outstanding grant aquittals? *

- ☐ Yes
☐ No

Including all Cardinia Shire Grants

If yes, please provide details

Current licence, lease, service or user agreements

Under the Community Capital Works Grant terms and conditions if a licence, lease or user agreement exists between Council and the group, then the agreements need to be signed and current in order for applications to be considered.

Is your licence, lease, service or user agreement current and signed? *

- ☐ Yes, all are signed and current
☐ No, some or all of our agreements with Council are not signed or current
☐ Not applicable, we do not have any of these arrangements with Council

If you are unsure please contact the Connected Communities Grant Officer on 1300 787 624 or ccwg@cardinia.vic.gov.au

Proposal details

* indicates a required field

Application support

Does the committee support this application? *

- ☐ Yes ☐ No

Do all the community/user groups of this facility support this application? *

- ☐ Yes ☐ No

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You will need to provide written evidence of this support should you be invited to submit a detailed application.

Proposed Essential Equipment

Essential Equipment Title *

Provide a brief description? *

Please add any plans/images/quotes to support the proposal?

Attach a file:

Benefiting the community

Please briefly outline the need and how the community will benefit from the equipment? *

Word count:

Describe the specific issue or need you want to address (200 words maximum)

Equipment costs

Estimated Cost *

Must be a dollar amount.

Budget

What is your group's overall annual income? *

Must be a dollar amount.

What is your groups current bank balance?

Must be a number.

Will your group have the funds to complete the purchase between August 2027 and May 2028? *

☐ Yes

☐ No

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Purchases must be completed by May 2028. Grant funds are issued after the equipment is received and approved acquittal form

Supporting documentation must be provided on the Detailed Application form.

Thank you for submitting your proposal

The Community Capital Works Grant is a 2 Stage application process.

The Stage 1 Project Proposal is now being assessed and if deemed suitable you will be invited to complete a Detailed Application (Stage 2).

Please note that if invited to stage 2, the Detailed Application will need to be submitted by 9 March 2027. Failure to fully complete and submit the detailed will result in an incomplete/ineligible application.

If you have any questions please contact the Connected Communities Team on 1300 787 624 or ccwg@cardinia.vic.gov.au