

# Heritage grant application form 2024-25

## Form Preview

### Heritage grant application

\* indicates a required field

#### Applicant details

**Applicant \***

☐ Individual ☐ Organisation

Organisation Name

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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**Applicant postal address \***

Address

<input type="text"/>
<input type="text"/>

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

**Applicant contact number \***

Must be an Australian phone number.

**Applicant email \***

Must be an email address.

**Are you the owner of the place or site? \***

- ☐ Yes  
☐ No

**If no, do you have written permission from the owner to undertake the works (please attach in supporting documents section) \***

- ☐ Yes  
☐ No  
☐ Not applicable

**If a licence, lease or funding agreement exists between Council and your community organisation, then the agreements need to be signed and current in order for you to be eligible to apply \***

- ☐ Yes, our agreement is current and signed  
☐ No, our agreement is not current  
☐ We don't require an agreement with Council  
☐ Not applicable for private (resident) site applications

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**If you or your organisation has an incomplete or outstanding grant projects you are not eligible to apply for further Council grants. \***

- ☐ We have no outstanding projects
- ☐ Yes we have an incomplete project- Please contact Council's Heritage Officer to discuss
- ☐ Not applicable

### Place or site details

**Name of place or site \***

Word count:

**Address of place or site \***

Address

  

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

**What is the Heritage Overlay number of the place or site? \***

**What type of grant are you applying for? \***

- ☐ Category 1: a site or place open and accessible to the public
- ☐ Category 2: a site or place not open to the public (private residence)

### Category 1: publicly accessible places or site application

\* indicates a required field

#### Site significance and usage

**Please describe the heritage significance of this place or site \***

**Please outline how this place or site is currently used \***

#### Project details

**Name your project \***

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### **This application is for (select all that apply) \***

- ☐ preservation works
- ☐ restoration works
- ☐ reconstruction works
- ☐ development of conservation management plan
- ☐ horticultural works or tree maintenance

No more than 5 choices may be selected.

### **Outline your proposed project ie: what are you going to do? \***

Word count:

Must be no more than 100 words.

### **Why does this project need to be undertaken? \***

## Community benefit criteria

### **Select the community benefit of your project: (multiple boxes can be selected) \***

- ☐ Provides increased training and education opportunities – the project will provide an education or training venue for the community
- ☐ Provides a venue for community events – the place or site is or will be available for community events
- ☐ Provides opportunities for increased social interaction or links with other places or attractions – for example, heritage walks or bike paths
- ☐ Strong historical association with persons or events well- known to the local community – the place or site should be significant in Cardinia Shire's history, public affairs or cultural life
- ☐ Provides increased business opportunities at heritage places and sites – the project will invest in local heritage places or sites that are, or include, business premises open to the public
- ☐ Enhances neighbouring or associated heritage places or structures – the project complements or enhances associated properties, precincts or streetscapes of which it is a part
- ☐ Improves access to community services – the project improves the community's access to services

## Project budget and grant request

Heritage sites that are open and accessible to the public, are eligible to apply for 50% of the project cost up to \$5000 .

This is the maximum contribution Council will make to a project, regardless of the total cost of the project i.e.: if the project cost is \$20,000, Council will contribute a maximum of \$5,000.

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Income	\$	Expenditure	\$
Heritage grant amount	\$		\$
Your financial contribution	\$		\$
In- kind contribution	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$

## Budget totals

Total expenditure and total income should be the same value, to ensure the cost of the project is fully funded.

### Total Income Amount

\$

This number/amount is calculated.

### Total Expenditure Amount

\$

This number/amount is calculated.

### Income - Expenditure

\$

This number/amount is calculated.

## Supporting information and documentation

**Outline the details of any in-kind contributions listed above (write n/a if not applicable) \***

The following documents should be uploaded as part of your application:

- Contractor quotes
- Bank statement
- photos of the place or site showing the current condition and where the works will be undertaken
- If available, copy of any Conservation Management Plan or management recommendations for the place/site
- Copies of planning permits and consents for works if required

**NOTE: planning permits (or written exemption) must be in place BEFORE any works commence and proof of permit is sent to Council. Council will accept applications without permits, however it is recommended permit applications be lodged prior.**

Attach a file:

Attach a file:

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Please contact Council's Heritage Officer on 1300 787 624 if you have any trouble attaching your relevant documents.

## Category 2: privately owned place or site application

\* indicates a required field

### Site significance and usage

**Please describe the heritage significance of this place or site \***

**Please outline how this place or site is currently used \***

### Project details

**Name your project \***

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### This application is for \*

- ☐ preservation works
- ☐ restoration works
- ☐ reconstruction works
- ☐ development of conservation management plan

### Outline your proposed project ie: what are you going to do? \*

### Why does this project need to be undertaken? \*

## Community benefit criteria

### The project must meet at least 1 of the community benefit indicator criteria. Tick the community benefit/s of your project: (multiple boxes can be ticked):

- ☐ Strong historical association with persons or events well- known to the local community – the place or site should be significant in Cardinia Shire’s history, public affairs or cultural life
- ☐ Enhances neighbouring or associated heritage places or structures – the project complements or enhances associated properties, precincts or streetscapes of which it is a part
- ☐ Preservation of historically or architecturally significant structure – the place or site should have historical or architectural significance to Cardinia Shire’s history
- ☐ Provides increased business opportunities at heritage places and sites – the project will invest in local heritage places or sites that are, or include, business premises open to the public

## Project budget and grant request

Total expenditure and total income should be the same value, to ensure the cost of the project is fully funded.

Income	\$	Expenditure	\$
Heritage grant amount	\$		\$
Your contribution	\$		\$
	\$		\$
	\$		\$
	\$		\$
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